



JOB DESCRIPTION

Position Title: 4th Grade - Elementary Teacher

Updated: March 2026

POSITION SUMMARY

The Elementary Teacher at Northside Christian School provides instruction and discipleship for students in grades PreK–4th. This role exists to cultivate a Christ-centered classroom where students grow in their understanding of what it means to learn, love, and live Jesus Christ through academic study, character formation, and daily relationships.

The Elementary Teacher ensures that instruction is delivered with excellence, care, and intentional integration of biblical truth across all subject areas. This position fosters a classroom environment that promotes spiritual growth, academic development, and social-emotional maturity while supporting the mission and values of Northside Christian School.

POSITION QUALIFICATIONS

- Spiritual Commitment
 - Be a mature Christian able to give a personal testimony of faith in Jesus Christ.
 - Be an active member of a like-minded local church
 - Demonstrate a life that reflects Christian character and supports the mission of Northside Christian School.
- Personal and Professional Qualities
 - Demonstrate strong organizational and classroom management skills.
 - Exhibit excellent written and verbal communication skills.
 - Show the ability to work effectively in partnership with colleagues, students, and parents.
 - Maintain professionalism, integrity, and confidentiality in all school matters.
 - Demonstrate a strong work ethic and commitment to continual growth.
- Professional Requirements
 - Hold an associate or bachelor's degree from an accredited college or university.
 - Demonstrate competency in the use of Microsoft Office and educational technology tools.
 - Be willing to participate in professional development and school-wide training.

SPIRITUAL LEADERSHIP

- Model Christ-centered character and biblical values in daily interactions with students.
- Integrate biblical truth and worldview throughout all areas of instruction.
- Encourage students to grow spiritually alongside their academic development.
- Promote a classroom culture that reflects love, respect, and Christlike conduct.
- Support the spiritual mission of Northside Christian School in all classroom activities.

INSTRUCTIONAL RESPONSIBILITIES

- Provide clear and engaging instruction across assigned subject areas
- Demonstrate a thorough understanding of subject matter and integrate faith into instruction.
- Engage students through a variety of teaching methods, including discussion, hands-on learning, investigation, and creative exploration.
- Adapt instruction to meet varying student learning styles and needs.
- Provide meaningful feedback to support student growth and understanding.

CLASSROOM ENVIRONMENT

- Establish a Christ-centered classroom culture characterized by love, respect, and appropriate authority.
- Maintain effective classroom management and behavioral expectations.
- Exercise discipline in a manner that is consistent, fair, and redemptive in purpose.
- Organize the classroom environment to maximize learning and engagement.
- Foster a love of learning that encourages curiosity and academic growth.

PLANNING AND ASSESSMENT

- Plan lessons that align with the NCS course of study and instructional goals.
- Utilize a variety of instructional resources and learning strategies.
- Collaborate with other teachers to enhance instruction and student support.
- Assess student learning through a variety of methods and maintain accurate academic records.
- Use technology appropriately to enhance teaching and student learning.

COMMUNICATION WITH FAMILIES

- Provide clear and consistent communication with parents and guardians regarding:
 - Student academic progress
 - Classroom expectations and policies
 - Behavioral concerns and student development
 - School events, projects, and learning activities
- The Elementary Teacher works collaboratively with families to support the academic and spiritual development of each student.

PROFESSIONAL RESPONSIBILITIES

- Attend required staff meetings, professional development sessions, and school events.
- Reflect on instruction in order to improve teaching effectiveness.
- Maintain accurate and timely student records as required by NCS administration and Student Support Services.
- Contribute positively to the overall school community.
- Pursue ongoing professional growth and development.
- Demonstrate professionalism in all interactions with staff, students, and families.

STUDENT SAFETY AND COMPLIANCE

- Maintain appropriate supervision of students at all times.
- Follow all school policies related to child safety and student protection.
- Maintain confidentiality regarding student records and family information.

- Ensure compliance with school safety procedures and reporting protocols.